



November 1, 2016

**To:** All prospective volunteers for:  
El Dorado County's 36th Annual 2016 Toys for Tots – Toy Distribution

**From:** Volunteer Coordinator Linde Simmons [916-599-7505]  
Coordinators **Sue and Hollis Henderson**  
(530) 344-9384 / 530-313-0205

**Subj:** Toys for Tots Volunteers

**Re:** Time line and signing up

Our **LOCATION** is **Indian Creek Elementary School, 6701 Green Valley Rd, Placerville, California 95667.**

Our set-up days are **Friday, Dec. 16th 3-5pm** and **Sat, Dec 17<sup>th</sup>, 7:30am-12noon.** Toys will be distributed to disadvantaged families on **Sat. Dec 17<sup>th</sup>. from 12:30pm-5pm** and **Sun, Dec 18<sup>th</sup>, from 7:30am-12noon,** and **12:30pm-5pm.** The chart below shows the times that we need your help and the jobs that need to be done.

You may sign up for more than one shift, if you wish. Let us know when you can help and which job you prefer. Please tell us if you have worked for us before so we can have a balance of new and experienced workers on each shift. If you are able, please bring drinks, covered dish or snacks to share. Also, be aware that we will not have a secure place to leave purses or valuables while you are working.

Type of Job	Set-up Friday 12/16 3pm-5pm	Set-up Saturday 12/17 7:30 am-noon	Distribution Saturday 12/17 12:30pm-5pm	Distribution Sunday 12/19 7:30am-noon	Distribution Sunday 12/19 12:30pm-5pm	
Set Up						
Toy Selection (Santa's Helpers)						
Straighten Re-stocking toys						
Registration [Outside]						
Distribute toys						
Admin support [Front/Back]						
Bilingual support						
Clean up						

Please enter an [X] in the box[s] for the dates/times you wish to volunteer and forward back to Linde. Please reply to [Linde](mailto:linde) via [email linde.t4t@gmail.com](mailto:email_linde.t4t@gmail.com) or call her at [916-599-7505](tel:916-599-7505). **Website:** [www.edct4t.org](http://www.edct4t.org).

We would appreciate knowing if you received this. If you do not wish to be contacted in the future, we will remove your name.

## **TEAM: TOYS for TOTS!**

Please come celebrate the holiday season by organizing a group of friends, businesses, scout troop, school group and family to share good cheer and bring hope to young hearts!

Gather together and join other volunteers in bringing “renewed hope to young hearts: our children!”

### ***Making a difference in a child's life, one toy at a time!***

Please contact Linde ( T4T Volunteer Coordinator) and let her know, to **COUNT YOU IN!** Indicate to her, if you are coming in as a group so we can properly assign you to a time slot, yet please keep in mind if your desired slot is “booked,” then please consider another available time slot (we need people in ALL time slots, **particularly** Sunday) [linde.t4t@gmail.com](mailto:linde.t4t@gmail.com) Call early since there's a better opportunity for you to get your desired time slot.

### **A FEW REMINDERS:**

1. Please be there at your assigned time.
2. Bring a dish or something to share if you desire.
3. TAKE PICTURES!
4. BRING your release form!
5. SHARE your good cheer, your loving heart and beautiful smile!
6. IMPORTANT! If you come in as a group or business, consider wearing your colors! What a terrific way to let other volunteers know that your business CARES!
7. Feel free to BRING A TOY, if you wish! Let's make this a Christmas our children will remember!
8. Wear comfortable shoes.
9. We will provide pizza, coffee, water and other refreshments. We can't let you go hungry and low energy so please help yourself. Bring a dish or donate a few dollars to cover your cost. The donations container will be at our WELCOME DESK!

The Toys for Tots Foundation, Detachment 697, El Dorado Hills Fire Department, Rotarians of El Dorado County, Placerville Kiwanis, Mother Lode Lions, Christian Motorcycle Association, Georgetown Native Sons of the Golden West, El Dorado County American Legion, Placerville Police Department, El Dorado County Sheriff's Department and the California Highway Patrol believe that every child deserves the very **BEST CHRISTMAS!** All of us will be taking time for our children, uplifting their spirits by giving, so they too can know the full meaning of the JOY of CHRISTMAS! It's our passion. We are working to create a more meaningful, beautiful world, since these children are our future. What more perfect way, than to give your time so our children receive our love and a new toy!

Semper fi,

Hollis & Sue Henderson, Stacie Walls  
Toys for Tots Coordinators  
El Dorado County